ARMY CHILD & YOUTH SERVICES
CONTRACTOR AND VOLUNTEER
ORIENTATION/ANNUAL INDIVIDUAL DEVELOPMENT PLAN

Name: _____ Position: Volunteer Coach

Garrison & Program Assigned: Fort Huachuca Youth Sports Start Date: _____

Manager Name and Email Address: Josue miranda josue.a.miranda.naf@mail.mil 520-533-8437

DATES FOR THIS IDP: _____to_____

The Contractor and Volunteer IDP is created every 12 months in collaboration between the Contractor/Volunteer and the Program Manager. **Orientation** training must be completed prior to working with children/youth and training requirements are due **annually** thereafter.

I understand that successful completion of training with demonstrated competence within the prescribed time frame is a Contractor/Volunteer requirement.

Signature of Contractor/Volunteer: **Date:**

Orientation/Annual Training	CYMS	Hours	Date	Contractor /Volunteer Initials	Program Manager Initials
Child Abuse Prevention, Identification, and Reporting (includes Standards of Conduct)	A-ABUSE				
Review of Applicable Regulations: Installation Policy/Inclement Weather/ Activity Cancellation Procedures	O-REG				
The Role of the Volunteer/Contractor	A-PFDEV				
Positive Guidance and Appropriate Touch	A-GUIDE				
Working with Children with Special Needs	A-SN				
Child/Youth Safety and Health: Bloodborne Pathogens	A-BBP				
Age Appropriate Learning Activities	A-DAP				
Fire Prevention, Emergency & Evacuation Procedures	A-FIRE				
Safe Infant Sleep Practices, Sudden Infant Death Syndrome (SIDS) & Tummy Time (CDC only)	A-SIDS				
CPR	A-CPR				
First Aid	A-FIRST				
Concussion Training (volunteer coaches)	A-CONC				
Certification by Recognized Sports Organization (volunteer coaches)	A-PFDEV				
Signature of Volunteer/Contractor/Date					
Signature of Program Manager/Date					